TOLLESHUNT KNIGHTS PARISH COUNCIL
tkpc.org.uk
Parish Clerk: V Banyard
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Minutes of the meeting held on 15.12.2025 in Tolleshunt Knights Village Hall

Present:
Chair – Councillor D Tungatt
Vice Chair – Councillor M Porter
Councillors G Cook, N Lewis and M Thompson.
Parish clerk – V Banyard
No members of the public were present.

3935.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
There were no apologies for absence and no Declarations of Interest were made.

3936.01 To approve the Minutes of the Ordinary Meeting held on 17.11.2025.
It was **RESOLVED** to approve the above Minutes.

3937.01 To receive items of information on the above Minutes.
No issues were raised.

3938.01 To consider planning issues:

Decisions by Maldon District Council. The following were noted:

25/00408/VAR	Lower Farm Blind Lane Tolleshunt Knights	Variation of condition 3 on approved planning permission 22/01051/HOUSE (Detached two bay car port and store with first floor playroom above which is to replace approved scheme 22/00408/HOUSE). Variation sought: to change the external wall boarding to black hardie board to match the stable instead of the house. **Approved 27.1.12025**
25/00909/S37CON	Potters Resorts Five Lakes Whitehouse Hill Tolleshunt Knights	Installation of 1 x new pole for the purpose of supporting and reinforcing the existing overhead network. **No objection**
25/00362/FUL	Land at 1 Oxley Hill Tolleshunt D'Arcy	Change of use from residential garage store to Class E (for hairdressing business) **Approved 5.12.2025**

New applications. There were none to consider.
Enforcement issues. No update was available.
Any other planning issues which may arise. It was noted that three bungalows have been approved for the site between Brook Hall and Layer Brook, and that some trees had been felled in the protected woodland opposite. However it was thought that this was due to wind damage.
Response to the public consultation on the Preferred Options Colchester Local Plan up to 2041. Councillor Mr Porter undertook to provide a draft response to include the need for a clear boundary between the settlements of Tolleshunt Knights and Tiptree, and the importance of improvements in infrastructure before further development takes place.

3939.01 To consider any report that the Clerk may make and correspondence received. No issues were raised.

3940.01 To consider any Highways issues
Latest Trucam report – November 2025. 23 captures of speeding vehicles were made over 2 hours (3 patrols in 2 different locations). The highest recorded speed in a 30 mph limit was 44 mph. It is not known if the police have carried out any more speed checks in the village.

Any other highways issues. Overgrown hedges and vegetation on the splay from Hawthorns into Brook Rd have been reported to Highways who do not feel that the matter is urgent. It will be reported again stating that for residents turning right out of Hawthorns the visibility is 80% blind even at this time when there is little vegetation.

3941.01 Public rights of way. There was nothing to report.

3942.01 Road Safety issues. There was nothing to report.

3943.01 Press Officer's report No issues were raised.

3944.01 Report of the Village Hall Management Committee representative.
Councillor Mr Porter did not attend this meeting so no report was given.

3945.01 To receive the financial reports for December and to approve cheques for payment.
The reports were received and noted.
It was **RESOLVED** to authorise the following payments:

V Banyard	Salary + expenses Dec	£ 350.30
HMRC	Clerk's tax Dec	£ 80.06

Update on the move to internet banking. Councillor Mrs Thompson and the clerk are now able to use the internet banking. Other signatories will contact Barclays to obtain the necessary access to online banking.

3946.01 To consider and approve the draft budget as presented by the budget working group, and to set the precept for the year 2026-2027.
It was **RESOLVED** to accept the draft budget as presented, and it was further **RESOLVED** to set the precept for the above year at £23,000.

3947.01 To consider any issues concerning the playing field, play area and car park, including:
Defibrillator – There was nothing further to report.
Hire of the field. The field is not currently being used by any groups or individuals.
Deeds for playing field – Update. This is ongoing.
Play area issues. A new source of funding for the play area works has now been identified and as part of the application a residents' survey on the use of the play area is required. Counsellor Mr. Porter has made a draft survey which will be put out on Facebook. Councillor Mr Cook will revisit the quote for the goal post to see if a cheaper option can be obtained.
Tree works in the playing field. Following discussion for the need of a tree survey before any works are carried out it was unanimously **RESOLVED** that Fordham tree surgeons and the Essex Wildlife Trust Rangers will carry out their work first and then a tree report can be arranged. The frequency of future tree surveys can be made in consultation with Greenacres who are experts in this field.

3948.01 Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
There was nothing new to report.

3949 Local Government Devolution Councillor Mr Porter undertook to draft a response to the latest consultation.

3950.01. To consider the setting up of a working party to review the following policies before presenting to the full Council (deferred from the last meeting).
Complaints Procedure - It was felt that this policy is in order. Councillors will look at the Internal Financial Controls Policy and Financial Regulations to see if any amendments need to be made.

3951.01 To consider other items of information for inclusion in a future agenda. The grant application for the play area will be discussed again, and the need for co-option to fill vacancies on the Council.

As there was no further business the meeting was closed at 8.56 pm.

The above Minutes were approved at the meeting dated 19.1.2026 – Min ref 3953.01