TOLLESHUNT KNIGHTS PARISH COUNCIL

tkpc.org.uk
Parish Clerk: V Banyard
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Minutes of the Annual Meeting held in the Village Hall Tolleshunt Knights on 19.5.2025

Present:
Councillor D Tungatt (Chair)
Councillor M Porter (Vice Chair)
Councillors G Cook and M Thompson.
Parish clerk – V Banyard.
No members of the public were present.

To receive questions/enquiries from members of the public, and to receive an answer at an appropriate time in the agenda.
No issues were raised.

3832.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
Apologies for absence were received from Councillors J Dennis, N Lewis and R Long.
There were no Declarations of Interest.

3833.01 To approve the Minutes of the Ordinary Meeting held on 28.4.2025.
It was **RESOLVED** to approve the above Minutes.

3834.01 To receive items of information on the above Minutes.
No issues were raised.

3835.01 To consider planning issues:
Decision from Maldon District Council – There were none to consider.

New application. The following was considered:

25/00408/VAR	Lower Farm Blind Lane Tolleshunt Knights	Variation of condition 3 of approved planning permission 22/01051/HOUSE (Detached two bay car port and store with first floor play room above which is to replace approved scheme 22/004508/HOUSE). Variation sought: to change the external wall boarding to black hardie board to match the stable instead of the house. It was **RESOLVED** to support this application.

Enforcement issues. The clerk reported that Councillor Mark Durham (Essex County Council) had attended the recent meeting of Tolleshunt Major Parish Council and was told about the three parishes' attempts to get a reasonable response on enforcement from Maldon District Council. He had then written to the chief planning officer at MDC and was told that Tolleshunt Knights had not submitted a Freedom of Information request. However it was noted that this was sent to MDC on 1st April but no reply has been received to date. This will be queried (cc Cllr Durham) and Councillor Thompson will work with the clerk to compile a list of current enforcement issues that TKPC has reported.
It was noted that the additional building at Barnhall Farm should by now have been demolished but is still being lived in.

3836.01 To consider any report that the Clerk may make and correspondence received.
The monastery Open Day will take place on 19th July 2025 from 2 – 5 pm.

3837.01 To consider any Highways issues.
The Trucam report for April 2025 showed that three patrols totalling two hours over two different locations made captures of 31 speeding vehicles. The highest recorded speed was 48 mph in a 30 mph speed limit.

Essex Traffic police had been asked to carry out speed checks in Barnhall Road following further concerns by residents and as a result had issued one speeding ticket and gave words of advice to other motorists. The police will be asked to carry out further checks, at peak times if possible.
Speed Indicator Device (SID) as requested by the VHMC. Councillor Mr Porter has looked into this and reported that a SID would cost £2,500 - £3,000 with power, solar panel and maintenance costs extra. It would also require site approval by Essex police. Its use as a speeding deterrent might not be highly useful as it carries no means of enforcement, and the Parish Council has not budgeted for this in the current financial year.
No other issues were raised.

3838.01 Public rights of way report.
The vegetation on some paths is quite high at present.

3839.01 Road Safety report
There was nothing to report due to the absence of Councillor Mrs Dennis.

3840.01 Press Officer's report
There was nothing to report.

3841.01 Report of the Village Hall Management Committee's representative
The VHMC has heard nothing further to date re the insurance claim with the oak trees.
There are plans to hold a Beer Festival and Farmers Market in 2026.
The VHMC is to buy a new floor buffing machine.

3842.01 To receive the financial reports for May and to approve cheques for payment.
The financial reports were received and noted.
It was **RESOLVED** to authorise the following payments:

V Banyard	Clerk's salary and expenses May – includes new rate and back pay	£ 387.60
HMRC	Clerk's tax May	£ 91.13
Clear Councils	Insurance renewal 25-26	£ 901.85
TKVHMC	Hall hire fir meetings	£ 40.00
one.com	Website hosting and annual domain fee	£ 105.44
EALC	Subscription renewal	£ 381.32

The list of payments above has been examined by the Parish Council's Responsible Financial Officer, verified and certified against invoices where present.
Internal audit of accounts for the year ended 31.3.2025. The clerk reported that the internal auditor had carried out her examination of the accounts and all documents relating to the audit will be presented for approval at the June meeting.

3843.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems
Regular checking of the defibrillator takes place and new pads have been obtained to replace those which were out of date.
Playing field replacement Deeds. This is now proceeding.
Quotes for a new play area fence and gates. The specification is for ROSPA galvanized bow top railings – 1200mm in height. One quote has been obtained and others will be sought. Councillor Mr Porter will look at funding streams for grants.

3844.01 Update – insurance claim VHMC versus the Parish Council.
There is nothing further to report as yet. The council's insurers are still waiting to hear from the claimant.

3845.01 To consider other items of information for inclusion in a future agenda.
No issues were raised. The meeting was then closed at 8.36 pm.

These Minutes were approved at the meeting on 16.6.2025 – Minute ref: 3847.01.