TOLLESHUNT KNIGHTS PARISH COUNCIL

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Parish Clerk: V Banyard
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Minutes of the Ordinary Meeting held in the Village Hall Tolleshunt Knights on 20.10.2025

Present:
Councillor D Tungatt (Chair)
Councillors G Cook, Nigel Lewis and M Thompson.
Parish clerk – V Banyard.
No members of the public were present.

To receive questions/enquiries from members of the public, and to receive an answer at an appropriate time in the agenda.
No issues were raised.

3904.01 To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
Apologies for absence were received from Councillors J Dennis, R Long and M Porter.
There were no Declarations of Interest.

3905.01 To approve the Minutes of the Ordinary Meeting held on 15.9.2025.
It was **RESOLVED** to approve the above Minutes.

3906.01 To receive items of information on the above Minutes.
No issues were raised.

3907.01 To consider planning issues:
Decisions from Maldon District Council. The following were noted:

25/00632/HOUSE	Brook Meadows 22 Brook Road Tolleshunt Knights	Single storey front porch extension. Fenestration alterations to the rear elevation. **Approved**
FUL/MAL/25/00545	Barn at Rosemary Cottage Barnhall Road	Change of use of holiday let to dwelling house. **Approved** The Parish Council noted that it had not been consulted on this application, and that the property was in fact not being currently used as a holiday let but did not have change of use for a dwelling house.

New applications. The following were considered:

25/00895/HOUSE	Treetops 11 Barnhall Road Tolleshunt Knights	Raise ridge height, addition of dormer windows and roof lights and first floor rear extension with balcony. Single storey rear extension. Fenestration alterations to all elevations It was **RESOLVED** to support this application as the issues which Maldon District Council had objected to previously had now been dealt with.

Enforcement issues. The Parish Council received a list of open cases from Maldon District Council. Two of these have now been dealt with as approved, with four left on the list, some of which have been in the pipeline for a considerable time. The Parish Council is disappointed as it feels that many of the issues it has raised have been ignored.

Any other planning issues. It was noted that some groundwork activity is taking place at the site at the bottom of Factory Hill and alongside the brook, but it is not known if any planning applications are pending at this location.

3908.01 To consider any report that the Clerk may make and correspondence received.
No issues were raised.

3909.01 To consider any Highways issues.
The Trucam report for September 2025 showed that three patrols totalling two hours in Brook Road and Tolleshunt D'Arcy Road made captures of 45 speeding vehicles. The highest recorded speed was 47 mph in a 30 mph speed limit. Unfortunately the numbers remain high despite the regular patrols. The traffic police have agreed to carry out more speed patrols in the area as details of the Trucam captures made in the last three years were sent to them to show the magnitude of the problem.
The vegetation on the splay lines at the Hawthorns/Brook Road junction are not being cut and the hedge at this site is overhanging the pedestrian footway. This will be reported to Highways.

3910.01 Public rights of way report.
The following will be reported to Essex County Council's Rights of Way team:
Footpath from Park Lane to Brook Hall Lakes – overhanging branches and dead trees along the edge of the path.
Some paths do not appear to have had the annual cut this summer.

3911.01 Road Safety report
There was nothing to report due to the absence of Councillor Mrs Dennis.

3912.01 Press Officer's report
There was nothing to report.

3913.01 Report of the Village Hall Management Committee's representative.
No report was available due to the absence of Councillor Mr Porter.

3914.01 The financial reports for October were noted and it was **RESOLVED** to approve the following payments:

V Banyard	Clerk's salary and expenses Oct	£ 343.34
HMRC	Clerk's tax Oct	£ 80.06
Maldon D C	Trucam July - September	£ 311.33

The list of payments above has been examined by the Parish Council's Responsible Financial Officer, verified and certified against invoices where present.
It is hoped that from the November meeting all payments will be made on line. Councillor Mr Lewis and the clerk will go to Barclays hub at Witham for advice if any problems arise.
Due to problems with the clerk's new internet system not connecting with the Parish Council's printer, it was **RESOLVED** that a new printer is purchased and efforts made to sell on the old printer.

3915.01 To consider any issues concerning the playing field and play area, Village Hall and car park and CCTV systems
The defibrillator was recently deployed and on checking the door was found to be stuck. The machine is now back in working order.
Playing field replacement Deeds. Councillors checked the wording of the new document and this was then returned to the solicitor.
Torquespeed Lionesses FC. The clerk will check with the FC to find out why recent invoices for the use of the field have not been paid.
Play area. Three quotes have now been received for work on the play area. These will be sent round to all councillors and a decision made at the at the November meeting to choose a quote in order to apply for grant funding.

Tree management. A quote for tree works has been obtained but the Council resolved that quotes should also be sought for a tree report system using red, amber and green for tree condition status. It was resolved that Essex Wildlife Trust's tree rangers should be asked to carry out some work in the woodland.

3916.01 Update – insurance claim VHMC versus the Parish Council.
Nothing further has been heard.

3917.01 To consider the setting up of a working party to review the following policies before presentation to the full Council:
Complaints procedure; Internal Financial Controls Policy: Financial Regulations.
It was **RESOLVED** to defer this item to the Council's December meeting.

3918.01 To consider other items of information for inclusion in a future agenda.
No other issues were raised.

As there was no further business the meeting was closed at 9.02 pm.

The above Minutes were approved at the meeting held on 17.11.2025 and recorded as Minute reference 3920.01.