TOLLESHUNT KNIGHTS PARISH COUNCIL
tkpc.org.uk
Parish Clerk: V Banyard
tkpcclerk@gmail.com

Dear Councillor
You are summoned to attend the Ordinary Meeting of the above Council to be held on **Monday 20th October 2025** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.
V Banyard
Parish clerk
15.10.2025

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Ordinary Meeting held on 15.9.2025.
3. To receive items of information on the above Minutes.
4. To consider planning issues:

a. Decisions by Maldon District Council – including:

25/00632/HOUSE	Brook Meadows 22 Brook Road Tolleshunt Knights	Single storey front porch extension. Fenestration alterations to the rear elevation. **Approved 29.9.2025**

b. New applications – Including:

FUL/MAL/25/00545	Barn at Rosemary Cottage Barnhall Road Tolleshunt Knights	Change of use of holiday let to dwelling house

c. Enforcement issues – To consider any updates which may be received.
d. To consider any other planning issues which may arise.
5. To consider any report that the Clerk may make and correspondence received.
6. To consider any Highways issues, including:
   Latest Trucam report – September 2025. 45 captures of speeding vehicles made over 2 hours (3 patrols in 2 different locations). Highest recorded speed in a 30 mph limit – 47mph.
   To note that the police have again been asked to carry out further speed checks in Barnhall Road And Tolleshunt D'Arcy Road – no results as yet.
   To note if there has been any response to the call for volunteers to set up a Community Speedwatch Scheme in the village..
   Any other highways issues.
7. Public rights of way report.
8. Road Safety report.
9. Press Officer's report.
10. Report of the Village Hall Management Committee representative.
11. To receive the financial reports for October and to approve cheques for payment.
    Update on the move to internet banking.
12. To consider any issues concerning the playing field, play area and car park, including:
    Defibrillator – update.
    Hire of the field by various organisations/individuals.
    Deeds for playing field – Update.
    Play area issues. To decide on the work to be done in the play area and the quotes given.
    Tree inspection – To receive a quote for works to dead trees and decide the action to be taken.

Essex Wildlife Trust - to consider asking the Trust's Rangers to carry out tidying work in the wooded area of the playing field (free service).

13. To finalise arrangements for the Remembrance Day Service on 9.11.2025.
14. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall.
16. To consider the setting up of a working party to review the following policies before presenting to the full Council:
    Complaints Procedure.
    Internal Financial Controls Policy
    Financial Regulations.
17. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 17th November 2025.**