TOLLESHUNT KNIGHTS PARISH COUNCIL
tkpc.org.uk
Parish Clerk: clerk@tkpc.org.uk

Dear Councillor
You are summoned to attend the Extraordinary Meeting of the above Council to be held on **Monday 17th August 2026** in the Village Hall Top Road Tolleshunt Knights. The meeting will commence at 7.30 pm.
M Thompson

Acting Parish Clerk
12.08.2026

AGENDA

To receive questions/enquiries from members of the public, to receive an answer at an appropriate time in the agenda.

1. To receive apologies for absence, other announcements and Declarations of Interest in the Meeting's agenda items.
2. To approve the Minutes of the Meeting held on 20.07.2026
3. To receive items of information on the above Minutes
4. To consider co-option to fill the remaining vacancy on the Parish Council.
5. To consider the vacancy for a new Parish Clerk and appointing Mrs M Thompson
6. To consider paying a minute-taker for Council meetings - update
7. To consider planning issues:
   a. Decisions by Maldon District Council – none received to date.
   b. New applications to include any received after publication of the agenda – None received to date.
   c. Enforcement issues – progress report (if any).
   d. To consider any other planning issues which may arise.
8. To consider any correspondence received.
9. To consider any Highways issues, including:
   a. Latest Trucam report for July 2026 – none received to date
   To consider any other highways issues/reports which may be received.
10. Public rights of way report.
11. Road Safety report.
12. Press Officer's report.
13. Report of the Village Hall Management Committee representative.
14. To consider obtaining a debit card for use on the TKPC current account
15. To consider expansion of the CCTV setup to include three additional cameras, one of which would be placed inside the village Hall porch
16. To receive the financial reports for August 2026, to approve the year's future Direct Debit payments to Scribe Accounting, and to approve other payments including.

Starboard Systems Ltd	Scribe accounting	£39.60
Dunmow Training Ltd	CouncilWise subscription to correct the amount on the original invoice	£90.00

PC Care Essex	Provide reset codes for Gmail account	£50.00

17. To consider any issues concerning the playing field, play area and car park, including:

    a. Defibrillator – update.

    b. Hire of the field by various organisations/individuals.

    Torquespeed FC's request to use part of the playing field for their youth team (under 10s) to practice on Wednesday evening until the end of September.

    c. Tree issues. To receive an update on the dead wooding of the trees on the playing field.

    d. To consider the refurbishment of the play area:

    To receive an update on the play area fence (Fourways) and the works to the play area equipment (Playquip).

18. To consider policy reviews: -

    - Freedom of Information Act Publication Scheme
    - Tree Management Policy
    - Biodiversity Policy
    - CCTV Policy

19. Update – insurance claim by TKVHMC against the Parish Council – subsidence of Hall. To note any further developments.

20. To consider other items of information for inclusion in a future agenda.

The next meeting of the Parish Council will be the Ordinary Meeting held on **Monday 21st September 2026.**